Assessment

BUILDING AND OFFICE EVACUATION

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Name: .................................................................

Date: .................................................................

I.D. (if applicable): ................................................

Score

1. The key person in charge of the overall co-ordination of an evacuation is often called __________
   a) The boss
   b) The chief warden
   c) The first aid officer
   d) A Manager

2. What information should an Evacuation Plan contain?
   a) A location that is to be used as the Central Evacuation Control Centre
   b) The location of various Assembly Points
   c) The location of an external Assembly Area
   d) All of the above

3. If you see a threat, the first thing to remember is to always follow the ____________ of your organisation when responding to a threat that may require evacuation.
   a) Policy
   b) Leader
   c) Manager
   d) Bully

4. When should staff evacuation training take place?
   a) Never
   b) When it is remembered
   c) Regularly as per your organisation’s policy
   d) Weekly
5. Which If you hear an alarm or you are informed that an evacuation is necessary, proceed calmly to the ________________________
   a) Staff room
   b) Bathrooms
   c) Appropriate assembly point
   d) Building neighbouring yours

6. Which of these is a reason why a building might need to be evacuated?
   a) Fire
   b) Bomb threat
   c) Explosion
   d) All of the above

7. What should external assembly areas be well clear from?
   a) Grass
   b) Other buildings
   c) People
   d) All of the above

8. When evacuating a building, never enter a room that is filled with ________________________
   a) Smoke
   b) People
   c) Water
   d) Stock

9. When evacuating a building, never enter a room if the door ________________________
   a) Is closed
   b) Is wet
   c) Is warm to touch
   d) Is automatic

10. Which of these is not a question you would find on a bomb threat checklist?
    a) When will the bomb go off?
    b) Where is the bomb?
    c) What does the bomb look like?
    d) Are you crazy?