Instructions for linking to a ClickView video in MyLearning

PART ONE – COPYING THE LINK

Go to the e-Library: www.kangan.edu.au/library

1. Click on ClickView link under the Online Resources section

   Off-campus you will be prompted to login with your staff or student ID and password

2. You are now at the Home Page of ClickView

3. Select a video - Use the search bar at the top of the screen to find videos. You can also browse the libraries, or look through newly added content.
4. Click play now

5. Click share

6. You will see that you can Share via a link or embed code. In this instance we are sharing via a link

   Copy the link
PART TWO – PASTING THE LINK IN MYLEARNING

7. Go to the MyLearning classroom you are placing the video in
8. Click “Turn editing on” in the top-right hand corner of the MyLearning page
9. Choose where you would like to place the video and click “Add an activity or resource”

10. Scroll down and click “URL”, and click “Add”

11. Paste the link in the External URL, then type a Name, and Description:

12. Click “Save and return to course”. You will see the link in MyLearning

If you require further assistance please contact the Library & Learning Centre via LLC@kangan.edu.au, call (03) 9279 2424 or ask at the Help Desk at a campus Library.